

Referrals
7/9/19

**NEIGHBORHOOD
AND COMMUNITY
SERVICES STANDING
COMMITTEE**

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**OFFICE OF CONTRACTING
AND PROCUREMENT**

July 3, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002237 100% Bond Funding – To Provide Improvements for Spirit Plaza. (Tables, Chairs, and Planter Boxes) – Contractor: Premier Group Associates – Location: 535 Griswold St., Ste. 1420, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 1, 2020 – Total Contract Amount: \$794,750.41. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 6002237 referred to in the foregoing communication dated July 3, 2019, be hereby and is approved.



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

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Date: July 3, 2019

To: Honorable City Council

From: Law Department APT

Re: Duck Tours

Your Honorable Body, through Council President Brenda Jones, requested that the Law Department research laws that would pertain to a proposed business that provides tours of the City by using an amphibious passenger vehicle, which travels both on land and on water. The Law Department has filed a privileged and confidential memorandum in response to the above-referenced matter. Please submit this item for referral to the Neighborhood and Community Services Committee so that City Council can take any action that is necessary.

CITY CLERK 2019 JUL 3 PM 4:44



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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June 4, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2018 Trust Fund Grant for Romanowski Park Renovations

The Michigan Department of Natural Resources has awarded the City of Detroit General Services Department with the FY 2018 Trust Fund Grant for Romanowski Park Renovations for a total of \$300,000.00. The State share is 60 percent or \$300,000.00 of the approved amount, and there is a required cash match of 40 percent or \$200,000.00. The match will be provided by the General Services Department and the Pistons Foundation. The Department's share of the required match is \$160,000.00, and the Foundation's share of the required match is \$40,000.00. The total project cost is \$500,000.00. The grant period is May 15, 2019 through May 31, 2021.

The objective of the grant is to make renovations and upgrades to Romanowski Park. The funding allotted to the department will be utilized to upgrade the basketball courts, install walking paths, benches and trash receptacles, and playground equipment. The department will also install futsal and pickleball courts. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20661. The match will come from appropriation number 21001, in the amount of \$160,000.00, and from appropriation number 20435, in the amount of \$40,000.00. The match portion in appropriation 20435 will come from the FY 2019-2020 allocation.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants
CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department
This request has been approved by the Office of Budget

RESOLUTION

Council Member _____

WHEREAS, the General Services Department is requesting authorization to accept a grant of reimbursement from the Michigan Department of Natural Resources, in the amount of \$300,000.00, to make renovations and upgrades to Romanowski Park; and

WHEREAS, the match will be provided by the General Services Department and the Pistons Foundation, and the Department's share of the required match is \$160,000.00, and the Foundation's share of the required match is \$40,000.00; and

WHEREAS, the match portion from the Pistons Foundation share, in the amount of \$40,000.00, will come from the FY 2019-2020 allocation in appropriation number 20435; and

WHEREAS, this request has been approved by the Law Department; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20661, in the amount of \$500,000.00, which includes a cash match coming from Appropriation 21001, in the amount of \$160,000.00, and a cash match coming from appropriation 20435, in the amount of \$40,000.00, for the FY 2018 Trust Fund Grant for Romanowski Park Renovations.



Michigan Department of Natural Resources - Grants Management

**Michigan Natural Resources Trust Fund
Development Project Agreement**

Project Number : TF18-0026

Project Title : Romanowski Park Renovation

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the City of Detroit IN THE COUNTY OF Wayne County ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA 12 of 2019, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by 07/14/2019.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number TF18-0026 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is 05/15/2019 through 05/31/2021, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
 - Picnic Table(s)
 - Access Pathway 6' wide or more
 - Trash Bin(s)
 - Play Equipment (including safety surfacing)
 - Bench(es)
 - Recycle Bin(s)
 - Landscaping
 - Bike Rack(s)
 - Basketball Court

Signage
Pickleball / Futsal Courts

6. The DEPARTMENT agrees as follows:

- a. To grant to the GRANTEE a sum of money equal to Sixty (60%) Percent of Five Hundred Thousand (\$500,000.00) dollars and Zero Cents, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed Three Hundred Thousand (\$300,000.00) dollars and Zero Cents.
- b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at Sixty (60%) Percent of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide Two Hundred Thousand (\$200,000.00) dollars and Zero Cents in local match. This sum represents Forty(40%) Percent of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the

Michigan Natural Resources Trust Fund Application 2018

Organization: City of Detroit

TF18-0026

Section A: Applicant Site and Project Information: Romanowski Park

*Is the application for site development or land acquisition? <input checked="" type="checkbox"/> Development Acquisition			
*Name of Applicant (Government Unit) City of Detroit		*Federal ID Number 38-6004606	*County Wayne County
*Name of Authorized Representative Brad Dick		*Title Director	
*Address Detroit Parks and Recreation Department Northwest Activities Center 18100 Meyers - Upper Level		*Telephone (313) 224-1128 Fax(313) 224-1860	
*City Detroit	*State MI	*ZIP 48235	*E-mail dickb@detroitmi.gov
*State House District District 13		*State Senate District District 4	*U.S. Congress District District 13

*Proposal Title (Not to exceed 60 characters) Romanowski Park Renovation
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***Proposal Description**

The proposed project includes renovating 3,000+ LF of obsolete walking paths, creating a 2/3 mile ADA compliant walking path around Romanowski Park's perimeter. In addition, a new play structure will be installed with site amenities such as ADA accessible tables and benches will be installed throughout the park. Major renovations will be done to the park's 3 existing basketball courts. Its tennis courts will be converted into courts for futsal and pickleball.

*Address of Site 4795 Lonyo	*City, Village or Township of Site Detroit	*Zip 48210
*County in which Site is located Wayne	*Town, Range and Section Numbers of Site Location <i>Letters must be upper-case:</i> <i>(examples: T02N, R13E, 22)</i> (Town) T02S (Range)R11E (Section)16	*Latitude/Longitude at park entrance 42.326064 -83.142641
*Park Name Romanowski Park		

Michigan Natural Resources Trust Fund Application 2018

Organization: City of Detroit

TF18-0026

Section C2: Project Details

Development Applications ONLY

***Applicant's current control of the site:**

- ✓ Fee Simple
- Lease
- Easement
- Other (describe)

***Age of Park** 76 Years

***Acres** 26.04

Project Cost Estimate Table

<u>SCOPE ITEM</u>	<u>DNR ONLY</u> <u>Accessibility Guidelines</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED</u> <u>COST</u>
Basketball Court		1	\$46,000.00
Access Pathway 6' wide or more		1	\$267,000.00
Trash Bin(s)		1	\$2,000.00
Play Equipment (including surfacing)		1	\$115,000.00
Bench		4	\$9,200.00
Picnic Table		5	\$26,500.00
Recycle Bin(s)		1	\$1,400.00

(New rows will appear as rows are completed and Saved)

Other: Native Trees	2	\$3,900.00
Other: Bike Rack (Recycled Materials)	1	\$3,000.00
Other: Pickleball / Futsal Courts	1	\$20,000.00

Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials.*(New rows will appear as rows are completed and Saved)*

Permit Fees	
MNRTF Sign	\$3,000.00
Subtotal	\$497,000.00
Engineering (These fees may not exceed 15% of subtotal)	\$3,000.00



BY ELECTRONIC MAIL AND FEDERAL EXPRESS

November 8, 2017

City of Detroit, Planning & Development Department
2 Woodward Avenue
Suite 808
Detroit, MI 48226
Attn: Maurice Cox, Director
cox@detroitmi.gov

Dear Mr. Maurice Cox:

Re: Agreement ("Agreement") between Palace Sports and Entertainment, LLC (together with its affiliate entities, ("PS&E"), and the City of Detroit ("City")

This letter provides written confirmation that PS&E's commitment, per the Agreement dated June 6, 2017, to invest a total of \$2,500,000.00 over a six (6) year period over 60 community recreational basketball facilities in the City of Detroit ("Facilities") will be made by direct payments from PS&E to the City. PS&E's initial payment is contingent on PS&E's approval of a reasonable maintenance plan for the proposed Facilities that will benefit from PS&E's investment. All future payments are subject to PS&E's satisfaction with the City's continued adherence to the approved maintenance plan.

It is PS&E's understanding that the Parks and Recreation Department will receive the investment payments on behalf of the City and that the City will utilize the funds to hire contractors and acquire materials to construct, renovate and/or refurbish the Facilities in the City of Detroit.

Sincerely,

A handwritten signature in black ink, appearing to read "Awenate Cobbina", followed by a horizontal line.

Awenate Cobbina
Director of Business Affairs & Associate Counsel
Palace Sports & Entertainment, LLC